



Contact Info

First & Last Name

Email

Phone Number

School / Group Name

Grade

School Address

Street Address

City

State

Zip Code

What Program(s) Would You Like To Schedule?

All Virtual and Outreach Programs are 1-hour long. Each program has a limit of 35 students/screens.

Virtual Programs

- | | |
|---------------------------------------|--|
| ☐ Gold Rush | ☐ History Mystery |
| ☐ Heading West | ☐ Nisenan |

Outreach Programs

- | | |
|---------------------------------------|--|
| ☐ Gold Rush | ☐ History Mystery |
| ☐ Heading West | ☐ Nisenan |

Trunk Rental

- ☐ Time Traveler's Trunk

NOTE: If requesting a Virtual Gold Rush program, please include the names for all teachers attending the program, including prefixes such as Miss, Ms., Mrs., Mr., Mx.

Preferred Dates and Start Times

Programs are available from **9:00AM – 3:30PM** and require at least a 2-week notice. Requests outside of this usual availability will be considered case-by-case, dependent upon availability.

1st Preference

2nd Preference

3rd Preference

Date

Time

Request form continues on second page.

Sacramento History Museum
101 I Street
Sacramento, CA 95814

916-808-6896
SHM-Education@sachistorymuseum.org



Anticipated Head Counts & Accommodations

Please include the anticipated number of participants in the program(s)

Students

Teachers / Staff

Other Adults / Chaperones

Do you have any special requests or accommodations for your field trip? This could include (but is not limited to):

- An end-time of programming
- participants with disabilities
- participants enrolled in ESL programs
- splitting your group across multiple days
- scheduling breaks and/or lunches
- any other accessibility concerns

Please note that this is not a confirmation. This request form does not guarantee you the program, date, or time requested above. Programs are confirmed once you receive an invoice. Payment is due 1 week prior to the field trip date.

We require a 1-week notice to cancel or reschedule programming. We will not issue a refund for cancellations less than 1 week from the original field trip date. If cancellation occurs less than 1 week before a scheduled program, you must receive a cancellation confirmation from the Education Department. No Calls, No Shows will be charged the full balance in addition to a \$50 late fee.